

Prospectus - Cum - Application Form

Ser.....

**SAINIK SCHOOL****Sujanpur Tira, Distt. Hamirpur (HP) 176110**

Phone: (01972) 272024, 272039, 272040

Fax : 01972-272907

Website : www.sainikschoolsujanpurtira.orgE-mail : principal@sainikschoolsujanpurtira.org

Our Bankers : Punjab National Bank, Sainik School, Sujanpur Tira (HP) (Code 6670)
 Canara Bank, Sujanpur Tira (HP) (Code 2558)
 State Bank of India, Sujanpur Tira (HP) (Code 10726)
 The Kangra Central Co-operative Bank (HP) (Code K42)

Last date for receipt of Applications : 30 November 2016 (Wednesday)
 By 1700 hrs

Date of Entrance Test : 15 January 2017 (Sunday)

Cost : (Including postal charges of Rs.50/- & Rs. 100/- respectively)

Sr. No.	Category	At Counter	By Post
(a)	For Gen/Def/Ex-Def Category	Rs.450/-	Rs.500/-
(b)	For SC/ST Category	Rs.300/-	Rs.350

IMPORTANT NOTICE

1. Admission to Sainik School Sujanpur Tira is purely based on merit. The School does not patronise any Coaching Institute/agent and the admissions will be strictly in accordance with merit and medical fitness of the candidates in the entrance examination.
2. Parents are advised to bring to the notice of Principal, Sainik School, Sujanpur Tira in writing, the name of any person or school employee, who claims to influence the process of admission.
3. Parents are cautioned to ensure that all statements made by them in admission form and documents submitted in support thereof are genuine and correct. These are likely to be verified by School authorities from original sources. In case any statement/document is found incorrect at any stage, not only the concerned child is liable to be removed from the rolls of the School, the parents are also liable for prosecution under law of the land.
4. The applications received after last date will not be accepted under any circumstances.
5. Applications not accompanied by required valid documents or not complete in all respects will be summarily rejected.

SAINIK SCHOOL SUJANPUR TIRA (HP)

INTRODUCTION

1. Sainik Schools are residential schools for boys, providing Public School Education with Military bias. The schools are affiliated to Central Board of Secondary Education (CBSE), New Delhi.

AIM

2. The aim of Sainik Schools is to prepare boys academically, physically and mentally for entry into National Defence Academy, Khadakwasla, Indian Naval Academy, Ezhimala and other walks of life. A sound character, team spirit, dedication to purpose, a patriotic outlook and the desire to serve the country are the qualities which are promoted by these schools.

LOCATION

3. Sainik School Sujanpur Tira is located in the historical town Sujanpur Tira, situated in the District Hamirpur at a distance of 24 kms from the District Headquarters Hamirpur. Sujanpur Tira is famous for its Narbadeshwar Temple, which claims some of the good miniature paintings of Kangra Style.

4. The School is located at the western bank of the famous Chaugan in an area of land measuring 328 Kanals and 18 Marla (approx 31.5 Acre).

OTHER SAINIK SCHOOLS

5. There are a total of 25 Sainik Schools in India. The remaining Sainik Schools, which are functioning in other States and Union Territories are listed as under :-

- (a) Sainik School, Ambikapur (Chattisgarh)
- (b) Sainik School, Amravathinagar (Tamil Nadu)
- (c) Sainik School, Balachadi (Gujarat)
- (d) Sainik School, Bhubaneshwar (Orissa)
- (e) Sainik School, Bijapur (Karnataka)
- (f) Sainik School, Chittorgarh (Rajasthan)
- (g) Sainik School, Ghorakhal (Uttarakhand)
- (h) Sainik School, Goalpara (Assam)
- (j) Sainik School, Gopalganj (Bihar)
- (k) Sainik School, Imphal (Manipur)
- (l) Sainik School, Kapurthala (Punjab)
- (m) Sainik School, Kalikiri (Karnataka)
- (n) Sainik School, Kazhakootam (Kerala)
- (p) Sainik School, Kodagu (Karnataka)
- (q) Sainik School, Korukonda, (Andhra Pradesh)
- (r) Sainik School, Kunjpura, (Haryana)
- (s) Sainik School, Nagrota (Jammu & Kashmir)

- (t) Sainik School, Nalanda (Bihar)
- (u) Sainik School, Punglawa (Nagaland)
- (v) Sainik School, Purulia (West Bengal)
- (w) Sainik School, Rewa (Madhya Pradesh)
- (x) Sainik School, Rewari (Haryana)
- (y) Sainik School, Satara (Maharashtra)
- (z) Sainik School, Tilaiya (Jharkhand)

ADMINISTRATION

6. The administration of Sainik Schools is vested with Sainik Schools Society, Ministry of Defence, New Delhi. Board of Governors under the Chairmanship of the Union Minister of Defence is the Chief Executive Body of Sainik Schools Society. The Chief Minister and the Education Minister of the State where the Sainik School is located are also the members of the Board of Governors.

7. There is a Local Board of Administration for each School with a senior Defence Service Officer of the Rank of Maj Gen or above as its Chairman. The Local Board of Administration reviews the functioning of the School and advises measures for improvement, if any, at regular interval.

8. Sainik School Sujanpur Tira has six houses – Jhelum House, Ravi House, Chenab House, Yamuna House, Satluj House, and Beas House. Each House functions under the supervision of House Master and a Hostel Superintendent. There exists a healthy competition among all Houses to excel in academics, sports, NCC and co-curricular activities.

9. The School Captain, an appointment of great responsibility, authority and honour, is selected by a committee to exercise general supervision over all boys and serves as a liaison between the staff and the students. The School Captain has a School Vice Captain and House Captains to assist him.

STAFF

10. Each School has three Service Officers, namely, the Principal, the Vice Principal and the Administrative Officer deputed by the Ministry of Defence and qualified and experienced set of teaching and administrative staff. All the staff members are academically qualified and having proficiency in sports and ability to organize co-curricular activities. One JCO, One NCO, Two APTC (Physical Training Instructors) are also deputed by the Ministry of Defence for NCC and Physical Training of the Cadets.

SCHOOL ACADEMIC YEAR

11. The academic year of the School is from 01 April to 31 March next year.

DAILY ROUTINE

12. Daily Routine programme is given at **Appendix 'A'**.

VACATIONS

13. The School will have approximately 70 days of vacations divided into two parts namely, summer and winter vacations.

CURRICULUM

14. The Sainik School prepares boys for the following examinations :

(a) Union Public Service Commission (UPSC) Examination for admission to the National Defence Academy (NDA) and Naval Academy (NA).

(b) All India Secondary School Examination (Class-X) leading to All India Senior School Certificate Examination (Class XII) conducted by CBSE, New Delhi under the 10+2 scheme of education.

MEDIUM OF INSTRUCTION

15. The medium of instruction is English. Subjects being taught are English, Mathematics, General Science, Social Studies and Sanskrit. At 10+2 level, the School has Science stream with Physics, Chemistry, Biology/Computer Science, Mathematics and English. Mathematics is compulsory in classes 10+1 & 10+2.

CO-CURRICULAR ACTIVITIES

16. While greater emphasis is laid on the academic progress of the students, the School provides ample scope for development of their creative faculties and skill in Fine Arts, Craft and other hobbies.

17. Physical Training, Cross Country and Games namely, Hockey, Football, Volleyball, Basketball, Handball and Athletics are compulsory for boys. The school is also having a facility of swimming pool.

NATIONAL CADET CORPS (NCC)

18. All the students are members of the Junior Division of the National Cadet Corps. The students are required to attend Annual NCC Camps and other Adventure Camps as and when organised.

DRESS

19. Suitable dresses and uniforms befitting various occasions are prescribed in order to inculcate sense of oneness, discipline and dignity among the boys.

TEXT BOOKS & STATIONERY

20. Text Books and Stationery items will be provided to the students on payment by the School's Books & Stationery Store.

DISCIPLINE

21. Discipline, being the foundation of character, forms the basis of Sainik School education. Every student is, therefore, expected to abide by the code of conduct and

behaviour throughout his stay in the School. The parents/guardians are called upon to co-operate with the School Administration in this regard.

VISIT OF PARENTS

22. Parents/Guardians are allowed to visit their wards on Second Sunday of each month between 0900 hrs to 1700 hrs. Visits on other days are NOT permitted. The parents/guardians of new entrants are permitted to visit on SECOND & FOURTH SUNDAY of the month for FIRST SIX MONTHS from their entry to School. Parents/Guardians entry to Hostel is STRICTLY PROHIBITED. However, the parents can visit school for any special requirement with prior permission of the Principal.

PROMOTIONS

23. Criteria for re-admission to next higher class will be governed as per guidelines issued by CBSE Board Examination.

PROGRESS REPORT

24. Boys are given periodical tests to assess their progress and the reports are sent to parents. Detailed reports are sent to the parents at the end of each term.

SCHOOL MAGAZINE

25. The School brings out its quarterly Newsletter "SUJANIAN" and Annual Magazine "HIMSAINIK".

CASH & VALUABLES

26. Cadets are NOT ALLOWED to keep cash and valuable items such as Gold Chains, Rings etc. in their possession. Cadets are required to open a Saving Account in Punjab National Bank situated in the Campus and excess cash should be deposited in bank, which may be withdrawn by cadet when in need, with PERMISSION OF RESPECTIVE HOUSE MASTER. Cadets are NOT PERMITTED to keep ATM Card for withdrawals. Money Orders addressed to the cadets ARE NOT accepted in the School.

Use of Mobiles & Electrical Gadgets. The use of mobiles and other electrical gadgets is strictly prohibited. Parents are not to give these gadgets to their ward, under any circumstances, since, these can be misused. If any cadet is caught with such gadget, it will be endorsed in the dossier of the cadet as a serious indiscipline case apart from imposition of fine. The gadgets will be confiscated and will not be returned at all.

OTHER FACILITIES

EXTRA COACHING

27. The school makes arrangements for extra coaching for weak cadets. Private tuition is NOT PERMITTED.

COMPUTER EDUCATION

28. The School has two well-equipped Computer Labs to provide work experience to all the students passing out from the School. Computer Science as a subject is taught to cadets who opt for it at Senior Secondary Level.

LIBRARY

29. The School has a well-equipped Library to cater for the varied interests of students. The School also subscribes to a large number of selected Periodicals, Journals and Newspapers.

CLUBS

30. Eco Club, Literary Club and IT Club are functioning presently in the School under the expert guidance of experienced teaching staff.

SMART CLASS ROOMS

31. All the class rooms in the School are converted to Smart Classrooms with digital tools that assist the teachers and cadets in enhancing the teaching-learning outcomes.

EDUCATIONAL TOURS

32. The School also arranges educational tours, under escort, to places of historical and educational interests along with visits to military institutions as a regular feature of their training. There is an ample opportunity for senior boys to go on hikes and organized outdoor excursions and trekking during the course of their stay at the School.

SPORTS AND GAMES FACILITIES

33. Tennis Courts, Squash Court, extensive playgrounds are available and School is fully equipped with sports kits for Football, Hockey, Volleyball, Basketball, Handball and other indoor and outdoor games.

MEDICAL SERVICES

34. School has its own MI Room with 01 Nursing Assistant and 01 Medical Attendant who looks after the preliminary medical problems. Apart from this, Govt Hospital is in proximity to the School for attending to serious illnesses.

BANK FACILITIES

35. A Branch of Punjab National Bank is available in the School premises to facilitate the cadets/staff of the School. The bank manager can be contacted on 01972-272455.

36. All the parents of new entrants are required to open a saving bank account in the name of their ward with an initial deposit of Rs.5,000/- with Punjab National Bank situated at School premises. The parents are required to maintain this account with requisite deposit to meet the emergency/unexpected expenditure like traveling expenses, additional clothing, special medicine etc.

OTHER SERVICES

37. Apart from above, Washing Services, School Cafe, Barber, Stationery Shop, STD/PCO services are also available on minimal charges in the Campus.

CSD CANTEEN

38. The School runs its own CSD Canteen. The goods are procured from Canteen Stores Depot at Pathankot to provide items on concessional rates to the cadets and staff of the School.

ADMISSION CRITERIA

39. Admission to Sainik School is made strictly on the basis of the merit list prepared after All India Sainik Schools Entrance Examination, which consists of written test, Interview and Medical Examination, as specified below for Class VI and Class IX respectively:

(a) For Class VI, the Written Examination includes:-

(i)	Mathematical Knowledge Test	- 100 marks	} - Paper I
(ii)	Language Ability Test	- 100 marks	
(iii)	Intelligence Test	- 100 marks	- Paper II

(b) For Class IX, the Written Examination includes:-

(i)	Mathematics	- 200 marks	} - Paper I
(ii)	Science	- 75 marks	
(iii)	English	- 100 marks	} - Paper II
(iv)	Social Studies	- 75 marks	

40. Entrance Examination will be held on the same day all over the country except Sainik School, Nagrota (Jammu & Kashmir).

41. Medium of Examination for class VI examinations will be English, Hindi or any other recognized official language. But question papers for class IX will be set in English only. No separate answer sheets are required for both Class VI and IX as ample space for answers is provided in question papers itself.

The minimum qualifying marks for general category candidates as well as children of Defence Services Personnel and ex-servicemen will be 25% in each subject with 40% in aggregate unless these qualifying standards are revised or amended by issue of written directions by the Honorary Secretary. In the case of Scheduled Castes and Scheduled Tribes candidates, minimum qualifying standards are not required and they will be admitted on the basis of inter-se merit at the Entrance Examination/interview within these categories. In case a SC/ST candidate comes in the general merit on his own, he would be admitted against general seat and will not be adjusted against the reserved share of SC/ST seats.

SYLLABUS

42. The question papers for examination for class VI and IX will be based on the syllabus studied by the candidates in class V and VIII respectively.

MEDICAL EXAMINATION AND INTERVIEW

43. In addition to 300 marks prescribed for written examination for Class VI and 450 marks for Class IX, an Interview will carry 50 marks for admission to both classes. All candidates called for the Interview shall be subjected to a Medical Examination by a Medical Board consisting of Military/Civil Doctors. Rule book condition to be added in the Prospectus as well as letter to the parents.

44. Prior to admission, an appropriate number of candidates (approximately three times more than the seats to be filled) from amongst those who qualify in the Written Examination shall be called for Interview & Medical Examination (**Details at Appendix 'B'**).

45. Keeping in view the number of vacancies, a final list of candidates will be drawn strictly in order of merit for admission.

AVAILABILITY OF QUESTION PAPERS

46. For information and reference old question papers can be obtained from the School Office on payment of Rs.25/-, per question paper, if available. Any modification in the form and contents of the questions cannot be ruled out.

RESERVATION OF SEATS

47. The distribution of seats governed by Rule 1.12, 1.13, 1.14 & 1.15 of the Sainik Schools Society Rules & Regulations is as under:-

(a) 15% of the total seats are reserved for Scheduled Castes and 7½% seats for Scheduled Tribes.

(b) Out of the remaining seats, 67% of the seats will be reserved for boys from the State in which the Sainik School is located. Balance 33% left over of seats will be thrown open to boys from other States and Union Territories and home State in order of merit.

(c) 25% seats are reserved for children of service personnel including Ex-servicemen.

ALLOTMENT OF SEATS

48. (a) The number of vacancies available in a Sainik School shall be determined and allocation of those vacancies for boys belonging to the Home State and to the adjoining States/Union Territories for which the school caters shall be worked out.

(b) The boys belonging to SC and ST will be admitted on the basis of Para 47(a) mentioned *ibid*.

(c) The remaining qualified boys from the Home State will then be arranged in one list called **List-A** from which vacancies earmarked for children of Defence Personnel and ex-servicemen as well as general category candidates shall be allotted from amongst the qualified candidates in the order of merit in accordance with the percentage of reservation for each category.

(d) Another list, called **List-B** will be prepared in which all the boys left over from **List-A** and also boys not belonging to the Home State shall be included. Those vacancies will be further sub-allocated amongst children of Defence Personnel and ex-servicemen as well as general category strictly in the order of the merit in accordance with the percentage of reservation for each category.

(e) To the extent boys in a particular category are found deficient, the unfilled seats will be available for being filled by general category candidates in **List-A** or **List-B** as the case may be.

49. In case boys who are qualified but low in merit in schools of their domicile and whose parents are willing to admit their wards in other Sainik Schools, will be required to give an undertaking that "they are willing to admit their sons/wards as full paying (fees) cadets in other Sainik Schools of their choice and under any circumstances will not seek inter-school transfer till the end of completion of studies of their wards in the Sainik School once they are selected/admitted". They will be allowed to identify/indicate any three Sainik Schools of their choice/preference as first, second and third in order of their choice.

ELIGIBILITY

50. (a) **For Class VI.** Candidates should be in the age group of 10-11 years as on 01 Jul of the admission year. (i.e. child should be born between 02 Jul 2006 & 01 Jul 2007) both days inclusive.

(b) **For Class IX.** Candidates should be in the age group of 13-14 years as on 01 Jul of the admission year and must have passed Class VIII annual exams from a recognized school at the time of admission. (i.e. child should be born between 02 Jul 2003 & 01 Jul 2004) both days inclusive.

VACANCIES

51. Following number of vacancies are likely to be available for new admissions :-

- | | |
|---------------------|--|
| (a) Class VI | : 80 (Approx.- which can be increased or decreased) |
| (b) Class IX | : 10 (Approx. - which can be increased or decreased) |

EXAMINATION CENTRES

52. The Entrance Examination will be conducted at the following four centres. It may be noted that centre can be changed by the school due to Administrative Reasons. NO REQUEST FOR CHANGE OF CENTRE, ONCE ALLOTTED, WILL BE ENTERTAINED.

- | | |
|---------------------------------|------------|
| (a) Dharamsala | (b) Mandi |
| (c) Sainik School, Sujapur Tira | (d) Shimla |

PROOF OF AGE

53. (a) A birth certificate issued by the Registrar Birth & Death Office is only acceptable as proof of age. Parents/Guardians are to forward copy of Birth Certificate at the time of submission of filled-in application form for Entrance Examination.

(b) Original Birth Certificate issued by the Registrar Birth/Death is required to be submitted before the boy is finally admitted in Sainik School.

(c) **Boys whose parents are Serving Defence/Ex-Defence Personnel.** In case of defence personnel and Ex-servicemen date of birth certificate from the Unit/Record Office is only acceptable. It is incumbent on the serving defence personnel to submit the copy of Part II Order from their Unit/Record Office alongwith birth certificate issued by Registrar Birth/Death Office. It is also incumbent on the Ex-servicemen to submit this document from their respective Records Offices. Candidates who fail to submit a copy of Part II order in which the casualty has been published from the Record Office will be treated as "General Candidates".

(d) In case of children born after the individual's release/retirement from services, sub-para (a) & (b) above will apply.

(e) Affidavits in support of Date of Birth will NOT BE ACCEPTED.

(f) No subsequent change is permissible. The Principal may in specific cases, call upon parents to submit any additional document/declaration to verify the documents produced from the issuing authorities.

(g) If it is found at any stage, i.e. at the time of Entrance Examination or after admission that the boy had appeared for a second time in the Entrance Examination or he has produced wrong proof of age, he will not be permitted to sit for the Entrance Examination or will immediately be expelled from the School, as the case may be and the parents/guardians will be asked to pay the Scholarship amount received/to be received from the Government.

HOW TO APPLY

54. Application for Entrance Examination duly completed in all respects on the prescribed form placed at **Appendix 'S'** or **'T'**, as applicable, to this Prospectus, alongwith Identification Certificate and Hall ticket placed at Appendix **'U' & 'V'** respectively, should reach the Principal, Sainik School, Sujapur Tira, Distt. Hamirpur (HP) Pin-176110 by 1700 hrs on or before 30 Nov 2016.

55. Please note that INCOMPLETE/INCORRECTLY FILLED applications or forms without following certificate and all other relevant documents will be "SUMMARILY REJECTED" :-

- (a) Birth certificate
- (b) Domicile certificate
- (c) Caste certificate (In case of SC/ST)
- (d) Dependent of Def personnel (In case of serving or Ex)

DETAILED MARKS OF ENTRANCE EXAM

56. The detailed marks list can be supplied after the publication of final merit list **only to the parent/legal guardian** of the candidates on payment of Rs.100/- through crossed Postal

Order/DD in favour of the Principal, Sainik School, Sujanpur Tira, (HP) with their written request and a self-addressed stamped envelope. Copy of the answer sheet will not be provided.

SCHOOL DUES

57. The summary of charges to be paid by the parents is given at **Appendix 'C'** of the Prospectus. The detailed information is as under :-

(a) Tuition Fee. To be payable in advance every year in the beginning of the academic year. The parents will be refunded the amount of Tuition Fee etc. corresponding to sum granted as Scholarship by the State/Centre Govt. **There may be an increase in Tuition Fee every year, as per the directions of Sainik Schools Society, Ministry of Defence, New Delhi.**

(b) Personal Clothing. A list of personal clothing to be provided by the Parents/Guardians at the time of admission of the boy is given at **Appendix 'D(a)'**. NO EXPENDITURE ON EQUIPPING THE BOY should be incurred till he is finally called for admission and declared fit by the School Medical Board. The parents/guardians are to ensure that the boys are fully equipped with the items of their personal clothing and day-to-day requirements during every summer and winter vacations. All clothing provided by the parents/guardians must conform to school pattern, design and quality.

(c) Clothing Charges. To be paid in advance at the time of admission by each student. The clothes supplied by the School are strictly meant for the students during their stay in the School and continue to be school property and have to be returned while leaving the School. The list of items to be provided by the School against Clothing Allowance is given at **Appendix 'D(b)'** and the list of items to be issued to cadets, on payment, the cost of which will be borne by Parents is given at **Appendix 'D (c)'**.

(d) Caution Money. It is collected only once at the time of admission from every student and is refunded when the boys leave the School after settlement of outstanding dues.

(e) Pocket Money & Miscellaneous Charges. Pocket Money & Incidental Charges are required to be paid every year, which are normally spent by the students on their toilet articles and miscellaneous expenses of Text Books and other amenities such as hot-water, washing services, barber services, tailor services, medicines, etc.

(f) Messing & Payment of Diet Money. Food is cooked under scientific and hygienic conditions. The Cook House and the Dining Hall are fly proof. The School authorities periodically check preparation of food and the mess staff is medically examined every month. The parents are required to pay the diet money annually towards the messing of their wards. The Diet Money increases every year as per Sainik Schools Society rules.

(g) **Computer & Cable TV Charges.** Charged annually from each student as per rates decided by the School.

(h) **Smart Class Fee.** Rs.1,350/- is charged annually for each cadet towards Smart Classes.

(j) **CBSE Fee.** CBSE fee is charged for Class IX, X, XI & XII at the time of filling application forms for appearing in Class X, XI and XII Examination.

(k) **Miscellaneous Charges.** Charged annually from each student as per rates decided by the School.

MODE OF PAYMENT OF SCHOOL DUES

58. The school dues are to be paid in full by **10 Apr** every year. However **only the Tuition Fee** can be remitted in two installments after prior approval of Principal in writing by 10 Apr and 10 Sep of the Academic Year.

59. The most satisfactory method of remitting school dues is by DEMAND DRAFTS of Canara Bank or Punjab National Bank or State Bank of India or Kangra Central Co-operative Bank Ltd., payable at Sujampur Tira, Distt. Hamirpur (HP). All remittances should be addressed and made in favour of THE PRINCIPAL, SAINIK SCHOOL, SUJANPUR TIRA only (List of School Bankers is given at the first page of the Prospectus). Payment of school dues to any staff member will be AT THE RISK & RESPONSIBILITY of the parents. The fee can be paid online for subsequent years through PNB.

60. Parents are advised to write their ward's **Roll Number, Name & Class** on the reverse of the Bank Draft. **NO SCHOOL DUES WILL BE ACCEPTED IN CASH.** If any sum is required to be deposited in cash, proper official receipt should be obtained immediately after depositing the same.

SCHOLARSHIPS

61. A scholarship scheme has been instituted by the Govt of Himachal Pradesh for award of Scholarship to deserving students of Himachal Pradesh domicile. The Ministry of Defence also grants Scholarships to the wards of Serving Defence/Ex-Defence personnel. Details are as per Appendix 'E' attached.

62. Apart from this, Ministry of Defence grants an annual financial assistance to every student of Sainik School @ Rs.10,000/- approximately, irrespective of income of the parents and category.

63. The award of scholarship assistance is subject to the decision of the scholarship granting authorities and school does not give any guarantee in this regard. When scholarship is not awarded/sanctioned or is awarded/sanctioned in part, it is adjusted for subsequent year fee. In case the scholarship sanctioning authorities raise any objection/observation for

payment of scholarship, the difference between school fees and the amount of scholarship awarded will be paid in lump sum by the parents/guardians as and when asked by the school. If the full fee payee parents/guardians choose to pay the Tuition fee in instalments, nominal additional charges will be levied. However, as and when the scholarship is sanctioned and the amount is received, the excess amount deposited will be refunded to the respective parents/guardians or adjusted towards subsequent year fee.

PARENTS/GUARDIAN'S BOND/AFFIDAVITS

64. The parents/guardians of every entrant to the Sainik School are required to execute a bond to the effect that their son/ward will adhere to the Rules and Regulations of the School as amended from time to time as per the format laid down at **Appendix 'F' or 'G'** as is applicable and **Appendix 'H' & 'H-1'**.

65. The parents/guardians of recipient of the State or Central Govt. Scholarships, are required to execute a bond to the effect that if their son/ward does not appear in the competitive examination of Union Public Service Commission for the NDA or having taken the examination does not join the Academy if selected, he will refund to the Government concerned, the full amount of the scholarship received by the son/ward during his stay in the School. The same is also applicable, if he leaves the School at any intermediate stage without taking examination of Union Public Service Commission.

66. The parents/guardians of scholarship holder candidates are required to submit the following agreement bonds/affidavits on non-judicial stamp papers of Rs.10/- each duly attested by the First Class/Executive Magistrate at the time of admission:-

- (a) Domicile Affidavit as per **Appendix 'J'** (for Scholarship holders only).
- (b) Domicile Certificate as per **Appendix 'J-1'**.
- (c) Affidavit of income as per **Appendix 'K'**.
- (d) Agreement Bond with State Govt. as per **Appendix 'L'**.

67. The following documents are to be deposited at the time of admission by the parents/guardians:-

- (a) Information on Cadet as per **Appendix 'M'**.
- (b) Authorization Certificate as per **Appendix 'N'**.

68. In addition, the parents of the wards serving in Government Departments/Public Sector Undertakings/Private firms or drawing Pensions - are required to submit the salary/Pension Certificate from the Drawing & Disbursing Officer/Agency as per the format given at **Appendix 'P'**.

CASTE CERTIFICATE

69. Scheduled Caste/Scheduled Tribe are to submit the certificate as per Appendix 'Q' duly signed by competent authority.

WITHDRAWALS

70. Boys are admitted to this School on the understanding that they remain in the School for the entire course. In case parents want to withdraw their son/ward on any account including revision of fee/scholarship, they will have to pay the fee in accordance with School Rules and the notice of withdrawals must be given in writing to the Principal, TWO MONTHS BEFORE the commencement of the following term. Failure to give notice will entail the forfeiture of Caution Money and other charges as per School rules.

71. Cadets who are in receipt of scholarship will be required to refund the complete amount of scholarship received before being allowed to leave the school on PARENTS REQUEST.

72. Parents who want to withdraw their wards on their own after 30 September will be charged fee for the full academic session.

73. The Principal is empowered to order withdrawal of any student from the School on the following grounds and fee in case of such boys will not be refundable under any circumstances:—

- (a) For Unauthorized/prolonged absence from the School.
- (b) On Grounds of gross indiscipline and misconduct at any time without assigning any reason or giving any notice.
- (c) For Non-payment of prescribed school dues in time.
- (d) On medical grounds, if the boy is found medically unfit for admission to NDA or for further continuance in the Sainik School.

ADMISSION TO NDA

74. All boys admitted to Sainik School, who are in receipt of any Govt. Scholarship including Defence Scholarship, but excluding Merit Scholarship awarded by the Govt. of India will be required to avail all chances for the NDA Examination conducted by the UPSC. They will also be liable to appear for tests, interviews and medical examinations at the Service Selection Board or other Military Training Institution to which they are asked to report. Failure to fulfill this liability or attempts to leave those institutions prematurely or willful attempts on the part of such boys to undertake this as a procedural formality only, if detected, will make the parents/guardians liable to refund the entire amount of scholarship enjoyed. Such recoveries will be final and binding.

LEGAL JURISDICTION

75. All legal cases will be subject to legal jurisdiction of District Hamirpur, Himachal Pradesh State only.

GENERAL INSTRUCTIONS

76. General Instructions for filling and forwarding of application forms is given at **Appendix 'R'**.

STAFF**Principal**
To be posted**Vice-Principal****Lt Col S S Raizada****Teaching Staff**

Mr JS Thakur, Master (Phy)
 Mrs Meenakshi Rana, Master (Chem)
 Mrs Neelam Kumari, Master (Comp Science)
 Mrs Kumari Renu, Master (Phy)
 Mr Susheel Kumar, Master (Chem)
 Mr RS Thakur, Master (Bio)
 Mr UK Modgil, Master (Maths)
 Mrs Bhumika Sharma, Master (Maths)
 Mr SK Chadha, Master (Eng)
 Mr Rakesh Rana, Librarian
 Ms Pushpa Kumari, Asst Master, (Comp Sci)
 Mr PC Sharotri, Asst Master (Maths)
 Dr BD Vashistha, Asst Master (Skt)
 Mrs Indu Dahiya, Asst Master (Bio)
 Mr Arvind Verma, Asst Master (Art)
 Mr JK Verma, Asst Master (Geog)
 Mr Shashi Pal Singh, Asst Master (Hindi)
 Mrs Dimple Pathania, Asst Master (Hindi)
 Mrs Sunita Chandel, Asst Master (Social Sci)
 Mrs Indu Puri, Asst Master (Eng)
 Mrs Pooja Thakur, Asst Master (Hindi)
 Mr VS Dhillon, Asst Master (Social Sci)
 Mrs Suman Thakur, Asst Master (Social Sci)
 Mr Suresh Kumar, Asst Master (Maths)
 Mr Sanjay Thakur, Asst Master (Eng)
 Mr Vishal Thakur, Lab Asst (Chem)
 Mr Naveen Sen, Lab Asst (Bio)

Physical Instructors

To be posted

Administrative Officer**Lt Commander Usha Sangwan****Administrative Staff**

Mr Anup Rana, Accountant
 Mr OP Sharma, Quarter Master
 Mr VK Sharma, Mess Manager
 Mr Madan Lal, Hostel Supdt
 Mr RN Rana, Hostel Supdt
 Mr BD Dhiman, UDC/(Stores)
 Mrs Ranjna Sharma, UDC/PA
 Mr Ramji Dass, LDC
 Mr Mukesh Gupta, LDC (Stores)
 Mr Pawan Kumar, LDC
 Mr Praveen Kumar, LDC
 Mr Bhawani Singh, Medical Asstt
 Mr Ramesh Chand, Driver
 Mr Kehar Singh, Driver
 Mr Aman Kumar, Driver
 Mr Deep Kumar, Library Attdt
 Mr Vijay Kumar, Med Attdt
 Mr Satish Kumar, Lab Attdt
 Mr Dinesh Kumar, Hostel Warden
 Mr Mukesh, Hostel Warden
 Mr Desh Raj, Hostel Warden
 Mr Ravi Kumar, Craft Attendant

NCC Staff

Sub Bhagwan Singh
 Hav Ajeet Singh

APPENDIX 'A'

(Refers to para 12)

DAILY ROUTINE**(a) SUMMER : FROM 01 APRIL TO 15 OCTOBER**

<u>Time (Hrs)</u>	<u>Event/Activity</u>
<u>From - To</u>	
0500	Reveille - Siren
0520-0540	Wash & Change (Tea)
0540-0550	March off from Hostels to fall in PT Ground
0550-0555	Roll Call
0555-0620	PT
0620-0630	March off from PT Ground to Hostels
0630-0710	Wash & Change (Tea)
0710-0720	Dress Inspection by Hostel Supdt.
0720-0745	Breakfast
0745-0755	March off from Mess for School
0800-0820	House/Central Assembly (Bell signal at 0820)
0820-0830	Settling down in respective classrooms
0830-0910	Period - I
0910-0950	Period - II
0950-1030	Period - III
1030-1050	Break - I
1050-1130	Period IV
1130-1210	Period - V
1210-1220	Break - II
1220-1255	Period - V
1255-1330	Period VII
1330-1340	March off from School to Cadets' Mess
1340-1400	Lunch
1400-1450	Rest/Change
1450-1500	March off from Hostel to Academic Block for Prep
1500-1645	AN Prep/Class
1645-1800	Games/NCC/Swimming
1800-1845	Wash and change (Tea)
1845-1900	March off to Academic Block/Mess for Prep
1900-2015	Evening Prep in Academic Block/Mess
2015-2050	Dinner
2100-2145	TV News/Personal Adm/Self Study
2145-2200	Night Roll Call
2200-2230	Self Study/Personal Adm
2230	Lights off

ROUTINE FOR SUNDAYS & HOLIDAYS

0630	Morning Call
0830	Breakfast
0900-1230	Prep/Letter/Personal Adm
1245	Lunch
1400-1630	Video Show (when announced)
1630-1800	Games/Swimming (On Movie Day - 1640-1810)

(b) WINTER : FROM 16 OCTOBER TO 31 MARCH

<u>Time (Hrs)</u> <u>From - To</u>	<u>Event/Activity</u>
0500	Reveille - Siren
0510-0540	Wash & Change (Tea)
0540-0550	Dress Inspection
0550-0555	March off from Hostel to School
0555-0600	Roll Call
0600	Flag lag Hoisting
0600-0715	Morning Prep
0715-0720	March off from School to Cadet Mess
0720-0745	Breakfast
0745-0755	March off from Mess for School
0800-0820	House/Central Assembly (Bell signal at 0820)
0820-0830	Settling down in respective classrooms
0830-0910	Period - I
0910-0950	Period - II
0950-1030	Period - III
1030-1050	Break - I
1050-1130	Period IV
1130-1210	Period - V
1210-1220	Break - II
1220-1255	Period - V
1255-1330	Period VII
1330-1340	March off from School to Cadets' Mess
1340-1400	Lunch
1400-1450	Rest/Change
1450-1500	March off from Hostel to Academic Block for Prep
1500-1545	AN Prep
1545-1700	Games/NCC/Swimming
1700-1750	Tea, Wash & Change
1750-1800	March off from Hostel to School
1800-2000	Evening Pray
2000-2050	Dinner
2100-2145	TV News/Personal Adm/Self Study
2145-2200	Night Roll Call
2200-2230	Self Study/Personal Adm
2230	Lights off

ROUTINE FOR SUNDAYS & HOLIDAYS

0700	Morning Call
0830	Breakfast
0900-1200	Prep/Letter/Personal Adm
1245	Lunch
1330-1615	Video Show (when announced)
1615-1730	Games/Swimming

APPENDIX 'B'

(Refer to para 44)

MEDICAL STANDARD FOR ADMISSION TO SAINIK SCHOOL

1. The Medical examination of candidates for admission to the Sainik School will be carried out by the Medical Board. Whereas, it is not possible to lay down precise standards for height, weight and chest measurements for these candidates but the Medical Officer will be guided in this assessment by the physical standards laid down for candidate for admission to National Defence Academy.
 2. Height/Chest to a certain extent and weight are constitutional features which are largely governed by heredity. Therefore, candidates whose parents are short stature and below normal weight may not eventually attain the minimum standard of height and weight required for Armed Forces. This point should, therefore, be borne in mind by the parents/guardians of such candidates before they seek admission for their children/wards.
 3. Normal standard for height acceptable for admission will be 128-131 cms for the age group of 10-11 years.
 4. The minimum acceptable visual standards will be as under:-
 - (a) Distance Vision : 6/6 each eye without glasses
 - (b) Near Vision : Reads 0.5 or J-1
 - (c) Colour Vision : Safe or Detective Safe
 - (d) Binocular Vision : Candidates must possess good binocular vision. squint of any type is a definite disqualification.
 - (e) Field of Vision : Nor in each eye as tested confrontation.
- NOTE.**
- (i) Fundus and media to be healthy and within normal limits.
 - (ii) No undue degenerative signs of vitreous chorioidea to be present suggesting progressive myopia.
 - (iii) Must possess good binocular vision (Fusion faculty and full fields of vision) suggesting in both eyes.
5. There should be no organic disease likely to exacerbations or deterioration. It will be ensured that :-
 - (a) There is no evidence of weak constitution, imperfect development, serious malformation or obesity, cases of knock knee and flat foot.
 - (b) There is no mal development or impairment of function of the bones of joints.
 - (c) There is no impediment of speech.
 - (d) There is no head deformity from fracture or depression of the bones skull.
 - (e) There is no impaired hearing, discharges from or disease in either of ear, unhealed perforation of the tympanic membrane or signs of acute or chronic suppurative otitis media or evidence of medical or modified radical mastoid operation.

NOTE. A soundly healed perforation without any impairment of the ability of the drum and without impairment of hearing may not be a cause of rejection.

- (f) There is no disease of the bones or cartilages of the nose or nasal polypus or thyroid gland is normal.
- (g) There is no enlarged gland in the neck and the other parts of the body and that the thyroid gland is normal.

NOTE. Scars of operations for the removal of tuberculosis glands are not a cause for rejection, provided that there has been no active disease within the preceding five years and the chest is clinically and radiologically clear.

- (h) There is no disease of throat, palate, tonsils or gums or any disease or injury affecting the normal function of either mandibular joints.
- (j) There is no sign of functionality of organic disease of the heart and blood vessels.
- (k) There is no evidence of pulmonary tuberculosis or previous history of this disease or any other chronic disease of the lungs.
- (l) There is no evidence of any disease of the digestive system including any abnormality of the liver and spleen.
- (m) There is no hernia or a tendency thereto.
- (n) There is no hydrocele, or varicocele or other disease or defect of the genital organs.

NOTE. A candidate who has been operated for a hydrocele will be accepted if there are no abnormalities of the cord and testicle and there is no evidence of filariasis.

- (p) There is no fistula and or fissure of anus or the evidence of haemorrhoids.
- (q) There is no disease of kidneys case showing albuminuria or glycosuria.
- (r) There is no disease of the skin, unless temporary, scars which by their extent or position cause or are likely to cause disability or marked disfigurement which are a cause for rejection.
- (s) There is no active latent or congenital venereal disease.
- (t) There is no history or evidence of mental disease. Candidates suffering from epilepsy, incontinence of urine or enuresis will not be accepted.
- (u) There is no active trachoma or its complications.

NOTE. Remedial operations are to be performed prior to entry. No guarantee is given of acceptance and it should be clearly understood by the candidate that decision whether an operation desirable or necessary is one to be made by his private medical advisor. The School will accept no liability regarding result of operation or any expenses incurred.

APPENDIX 'C'

(Refers to para 57)

DETAILS OF TUITION FEE & OTHER SCHOOL DUES

Under existing Rules & Regulations of Sainik Schools Society, Ministry of Defence, payments for the academic session 2017-18 are required to be deposited as given below in respect of children studying in Sainik School as mentioned against each item:

S.No.	Particulars	Amount (in Rupees)	
		Gen. & Def. Category	SC/ST Category
1.	Annual Tuition Fee	52,493	52,493
2.	Annual Dietary Charges	20,650	20,650
3.	Annual Clothing Charges :-		
	(a) New entrant of Class VI and IX	1,500	1,500
	(b) All other students	750	750
4.	Security Deposit (Caution Money)	3,000	1,500
5.	Pocket Money	1,500	1,500
6.	Incidental Charges	1,500	1,500
7.	Text Books & Stationary	1,300	1,300
8.	Misc. Receipt	2,400	2,400
9.	Smart Classes Fee	1,350	1,350
10.	CBSE/NDA Exam Fee		
	(a) For Class IX	400	400
	(b) For Class X	700	700
	(c) For Class XI	200	200
	(d) For Class XII	800	800

For Scholarship details please refer Appendix 'E'

NOTE* The fee can be revised by Board of Governors, Sainik Schools Society without any notice.

APPENDIX 'D'

(Refer Para 57 (b) & (c))

(a) List of articles to be provided by the parents/guardians.

Ser.	Name of Item	Quantity
1.	Steel Trunk 24" x 15" x 12"	01 No.
2.	Locks with duplicate keys	02 Nos.
3.	Hangers	06 Nos.
4.	Needles	02 Nos.
5.	Thread Reels (White & Khaki)	01 each
6.	Buttons (White & Khaki)	01 Pkt each
7.	Nail Cutter	01 No.
8.	Tooth Brush	02 Nos.
9.	Tooth Paste	02 Nos.
10.	School Bag	02 Nos.
11.	Air Bag	01 No.
12.	Surf Powder	01 Pkt
13.	Bucket & Mug (Plastic)	01 each
14.	Coffee Mug	01 No.
15.	Combs	02 Nos.
16.	Hair Oil	01 Bottle
17.	Mirror	01 No.
18.	Permanent Ink Marker	01 No.
19.	Clip Board	01 No.
20.	Torch with Cells	01 No.
21.	Water Bottle	01 No.
22.	Bed Holder	01 No.
23.	Handkerchiefs White	06 Nos.
24.	Shirt Terrycot White (Full Sleeve with one pocket on left side)	04 Nos.
25.	Shirt Terrycot White (Half Sleeve with one pocket on left side)	04 Nos.
26.	Trouser Terrycot – White (With bottom not exceeding 18 inches)	02 Nos.
27.	Trouser Terrycot – Black (With bottom not exceeding 18 inches)	02 Nos.
28.	Short Navy Blue – 3" above Knees	02 Nos.
29.	Vest White Cotton	06 Nos.
30.	Underwear	06 Nos.
31.	Quilt and Light Blanket	01 each
32.	Pillow (16"x24") with White Cover	01 Nos.
33.	Night Suit	02 pairs
34.	Narrow Leather Belt for Trousers	01 No.
35.	Towel Bath	02 Nos.
36.	Hand Gloves – Woollen (Black)	01 pair
37.	Woollen Cap	01 No.

38.	Bed Sheet – White	02 Nos.
39.	Under turbans (For Sikh boys only)	03 Nos.
40.	Pugree/Patka Navy Blue (For Sikh boys only)	02 Nos.
41.	Shoes Lakhani/Action –White (water resistance)	02 pair
42.	Shoes Leather Black Oxford (Leather/PVC Sole)	02 pair
43.	Socks – White	04 pairs
44.	Socks - Black	04 pairs
45.	Mosquito Net	01 No.
46.	Coir Mattress (72"x36"x3")	01 No.

(b) Items proposed to be provided by the School out of Clothing Allowance of Rs.1500/-

1.	House Colour T-Shirts	02 Nos.
2.	Cap Beret Navy Blue	01 No.
3.	Cap Badge	01 No.
4.	Shoulder Title (SSST)	01 pair
5.	School Belt Leather	01 No.
6.	School Tie	01 No.
7.	Khaki Terrycot Shirts	02 Nos.
8.	Khaki Terrycot Trousers	02 Nos.
9.	Bed Cover	01 No.
10.	School Belt Polyester	01 No.

(c) Following items will be issued to cadets by the School on payment, the cost of which will be borne by the parents. Parents are advised to maintain a deposit of Rs 5000/- in their wards A/c for such payments as and when required.

1.	Jersey Woollen Grey Sleeveless	01 No.
2.	Jersey Woollen Grey Full Sleeves	01 No.
3.	School Blazer Navy Blue	01 No.
4.	Track Suit	02 Nos.
5.	Shoes - Leather	01 Pair
6.	Shorts Navy Blue	02 Nos.
7.	Worsted Grey Trousers	02 Nos.

APPENDIX 'E'

(Refer to para 61 to 63)

SCHOLARSHIP SCHEME**(a) FOR HP STATE DOMICILES & ASSISTANCE FROM CENTRAL GOVT.**

<u>Income Group</u>	<u>Amount of Scholarship/Aid</u>	
	<u>State Govt.</u>	<u>Central Govt.</u>
Upto Rs.9220/-	Rs.18000/-	Rs.2000/-
From Rs.9221/- to Rs.10650/-	Rs.15000/-	Rs.1062/-
From Rs.10651/- to Rs.11470/-	Rs.12000/-	Rs. 125/-
Rs.11471/- and above.	Rs. 8000/-	Nil

Clothing Allowance

(a) For first year for new students	Rs.1500/-
(b) For subsequent years for old students	Rs. 750/-

Extra Dietary Allowance @ Rs.10/- per day per cadet for 295 messing days.

(b) FOR CHILDREN OF DEFENCE & EX-DEFENCE PERSONNEL

Ministry of Defence Scholarships will be granted as under :-

(i) Children of NCOs/ORs and their equivalent in other services	Rs.32,000/-
(ii) Children of JCOs of the Army and their equivalent in other services	Rs.16,000/-
(iii) Children of Officers	Nil

(c) Also in addition to the above Ministry of Defence has commenced annual financial assistance of Rs.10,000/- approx. to each enrolled student irrespective of income group and category.**RENEWAL OF SCHOLARSHIP**

(a) Renewal of scholarship is subject to securing 55% marks in aggregate and 45% in each subject by Gen/Def and Ex Def category candidates and in case of SC/ST Category candidates on securing 50% marks in aggregate and 40% in each subject in annual examination.

(b) No scholarship holder under this scheme draws a scholarship or financial assistance of any kind from any other source.

(c) The wards of Ex-Servicemen of HP State are eligible for HP State Govt. scholarships in lieu of Defence Scholarships.

(d) The above rates/criterion of scholarship are subject to revision without notice.

APPENDIX 'F'

(Refer to para - 64)

AGREEMENT BOND**(To be typed neatly on 1.5 lines space on Rs.10/- Stamp Paper)****(To be executed by the Parents/Guardians of Students - Other than Full Fee Payees at Sainik School Sujanpur Tira (HP))**

This Agreement is made on this day of 20..... between Shri/Smt..... of (hereinafter called the Guarantor, which expression shall unless excluded by the context of the meaning thereof be deemed to include his heirs, executors, administrators and legal representatives) of the one part and the Board of Governors, Sainik Schools Society (hereinafter called 'Governors', which expression shall unless excluded by the context or the meaning thereof be deemed to include the Principal of Sainik School Sujanpur Tira) of the other part.

WHEREAS son of (hereinafter called the student) is the son/ward of the guarantor and has at the request of the guarantor been selected for admission to Sainik School Sujanpur Tira (HP) inter alia, on the terms and conditions hereinafter appearing for purpose of receiving education with a view to making the regular Armed Forces his profession in life, if considered by the appropriate authority to be suitable and if there is any vacancy and if he be selected.

NOW IT IS HEREBY AGREED BY AND between the parties hereto as follows :-

That in consideration of the student being admitted by the Governors to the Sainik School for the purpose of the aforesaid education at the request of the guarantor convenient with Governors that the student will attend the Sainik School regularly and will observe and comply with all the rules and regulations thereof for the prescribed period or until he is declared fit for entry to the regular Armed Forces and that he, the guarantor shall pay to the Governors regularly and promptly and whenever called upon to do so all the fees as prescribed and revised, if he is not in receipt of any scholarship.

That if for any reasons not beyond the control of either the student or the guarantor, the student fails to pursue his studies at the said school before appearing for selection for entry to the regular Armed Forces or fails to appear for the said selection or in the event of his not succeeding in the said selection, fails to reappear for selection, till such time as his age permits him to do so, according to the rules and regulations for the time being in force or having been declared successful at the said selection does not proceed to one of the said institutions to which he may be directed to proceed for being trained for entry into the Regular Armed Forces or having joined the said institutions fails to complete the training there at for the entry into the

regular Armed Forces or having joined the said institutions, fails to join regular Armed Forces after completing the training there at the said institution, then and if any such case the guarantor shall forth-with pay to the Government/Central Government the value of the scholarships he has received for the period the student was at the said School.

That if after admission any of the following viz. proof of domicile, certificate of age and statement of income supplied by the guarantor is found to be false in any way or not in order the guarantor shall forthwith pay the Government/Central Government (the value of the scholarships he has received) for the period, the student was at the said School.

That if after admission, the student is found to be medically unfit in any way at the time which might according to the opinion of the appropriate medical authority, render him unfit for his future entry to the regular Armed Forces, the student will be withdrawn at once, but it would be open to the guarantor to retain him at the School on payment of full fee prescribed by the Governors from the date, the student is found medically unfit.

That the Governors will not be liable for any damages/charges on account of injuries which may be sustained by the student at any time during his stay in the School while taking part in Sports, NCC activities, swimming, hikes, any Adventure Activities or other extra curricular activities of the School or by self medication/self injury. All expenses that may be incurred in treatment of such injuries will be borne by the parent/guardian as provided in rules of the said School.

And that if there is any dispute as to the effect or meaning of these presents or any way touching or arising out of these presents, the same shall be referred to the sole arbitration of the Board of Governors, Sainik Schools, whose decision shall be final.

IN WITNESS WHEREOF has set his hand and **Principal, Sainik School, Sujanpur Tira (HP)** by order and direction of the Board of Governors has set his hand the day and the year first above written.

Signed by -
In the presence of
(See note (b) below)

For and on behalf of the
Board of Governors, Sainik Schools Society

Note :

- (a) The agreement bond is to be duly stamped. The necessary stamp paper for Rs.5/- is to be purchased from the local Revenue Office.
- (b) The signature of the Guarantor is to be witnessed at Sainik School.
- (c) The space provided for the date in the first para of the agreement is not to be filled by the Guarantor. The same will be filled on the date on which the agreement will be signed by the Principal, Sainik School.

APPENDIX 'G'
(Refer to para - 64)

AGREEMENT BOND

(To be typed neatly on 1.5 line space on Rs.10/- Stamp Paper)

(To be executed by the Parents/Guardians of Students of Full Fee Payee Students at Sainik School Sujapur Tira (HP))

This Agreement is made on this day of 20..... between Shri/Smt..... of (hereinafter called the Guarantor, which expression shall unless excluded by the context of the meaning thereof be deemed to include his heirs, executors, administrators and legal representatives) of the one part and the Board of Governors, Sainik Schools Society (hereinafter called 'Governors', which expression shall unless excluded by the context or the meaning thereof be deemed to include the Principal of Sainik School Sujapur Tira) of the other part.

WHEREAS son of (hereinafter called the student) is the son/ward of the guarantor and has at the request of the guarantor been selected for admission to the Sainik School Sujapur Tira (HP) inter alia, on the terms and conditions hereinafter appearing for purpose of receiving education with a view to making the regular Armed Forces his profession in life, if considered by the appropriate authority to be suitable and if there is any vacancy and if he be selected.

NOW IT IS HEREBY AGREED BY AND between the parties hereto as follows :-

That in consideration of the student being admitted by the Governors to the Sainik School for the purpose of the aforesaid education at the request of the guarantor convenient with Governors that the student will attend the Sainik School regularly and will observe and comply with all the rules and regulations thereof for the prescribed period or until he is declared fit for entry to the regular Armed Forces and that he, the guarantor shall pay to the Governors regularly and promptly and whenever called upon to do so all the fees as prescribed and revised, for education in the Sainik School.

That the Governors will not be liable for any damages/charges on account of injuries which may be sustained by the student at any time during his stay in the School while taking part in Sports, NCC, Hikes, any Adventure Activities or other extra curricular activities of the School or by self medication/self injury. All expenses that may be incurred in treatment of such injuries will be borne by the parent/guardian as provided in rules of the said School.

And that if there is any dispute as to the effect or meaning of these presents or any way touching or arising out of these presents, the same shall be referred to the sole arbitration of the Board of Governors, Sainik Schools, whose decision shall be final.

IN WITNESS WHEREOF has set his hand and **Principal, Sainik School, Sujanpur Tira (HP)** by order and direction of the Board of Governors has set his hand the day and the year first above written.

Signed by -
In the presence of
(See note (b) below)

For and on behalf of the
Board of Governors, Sainik Schools Society

Note :

- (a) The agreement bond is to be duly stamped. The necessary stamp paper for Rs.5/- is to be purchased from the local Revenue Office.
- (b) The signature of the Guarantor is to be witnessed at Sainik School.
- (c) The space provided for the date in the first para of the agreement is not to be filled by the Guarantor. The same will be filled on the date on which the agreement will be signed by the Principal, Sainik School.

APPENDIX 'H'

(Refer to para 64)

UNDERTAKING BY THE CADET

(To be executed on non Judicial Bond Paper of Rs.10/-)

1. I, Roll No..... (Full name of student with admission/registration/enrolment/school roll no.) Son/Daughter of Sh/Smt., have been admitted to Sainik School, Sujapur Tira (HP) am fully aware of what constitutes ragging.
2. I am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of indulging in or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
3. I hereby solemnly aver and undertake that:
 - (a) I will not indulge in any behaviour or act that may be constituted as ragging.
 - (b) I will not participate in or abet or propagate through any act of commission or omission any act that may be constituted as ragging.
4. I hereby affirm that, if found guilty of ragging, I am liable for punishment without prejudice to any other criminal action that may be taken against him under any penal law or any law for the time being in force.
5. Declared this day of Month of year.

Signature of deponent

Address :

.....

.....

VERIFICATION

Verified that the contents of this undertaking are true to the best of my knowledge and no part of the same is false and nothing has been concealed or misstated therein.

Verified at (place) on this the (day) of (Month) (year).

OATH COMMISSIONER

APPENDIX 'H-1'

(Refer to para 64)

AFFIDAVIT BY PARENT/GUARDIAN

(To be submitted at the time of Admission on Non-Judicial Stamp Paper of Rs 10/-)

1. I, Mr/Mrs/Ms (Full Name of Father/ Mother/Guardian) of (Full Name of student) (Admission/registration/ enrolment/School Roll No.) having been admitted to **Sainik School, Sujampur Tira, Distt Hamirpur (HP).**

2. I am fully aware of what constitutes ragging.

3. I am also fully aware of the penal and administrative action that is liable to be taken against my ward in case he is found guilty of indulging in or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that.

(a) My ward will not indulge in any behaviour or act that may be constituted as ragging.

(b) My ward will not participate in or abet or propagate any act of commission or omission that may be constituted as ragging.

5. I hereby accept that, if found guilty of ragging, my ward is liable for punishment without prejudice to any other criminal action that may be taken against him under any penal law or any law for the being force.

6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging, and further affirm that, in case the declaration is found to be untrue, the admission of ward is liable to be cancelled.

Declared this Day of Month of year.

Signature of deponent.....

Name :

Parents of Roll No.

Full Address:

.....

Pin Code :

Telephone/Mobile No.....

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein. Verified at (place) on this the (day) of (month)(year)

.....
Signature of deponent

Solemnly affirmed and signed in my presence on this the (day) of (Month) (year) after reading the contents of this affidavit.

Date:

OATH COMMISSIONER

APPENDIX 'J'

(Refer to para 66(a))

DOMICILE AFFIDAVIT

(To be submitted at the time of Admission on non-judicial stamp paper of Rs.10/-)

I,S/o Shri father of Cadet
....., do hereby solemnly declare and affirm that my state of domicile
is Village Post Office, Tehsil....., District
..... of Himachal Pradesh State. Domicile certificate from the
District/Executive Magistrate of submitted by me is genuine and correct.

I also guarantee that in case my domicile is found incorrect or false, I shall be liable to
refund the entire amount of scholarship awarded to my ward and/or other penalty that may be
imposed by the Government.

I further declare that my above statement regarding my state of domicile is correct to the
best of my knowledge and belief and nothing has been kept concealed.

Date

DEPONENT

(To be attested by District/Executive Magistrate)

APPENDIX 'J-1'

(Refer to para 66(b))

(To be submitted at the time of Admission)

Certified that Shri S/o Shri father
of Cadet R/o Village Post Office
..... Tehsil District is domicile
of Himachal Pradesh State.

Place

Date :



District/Executive Magistrate

APPENDIX 'K'

(Refer to para 66(c))

INCOME AFFIDAVIT FOR THE BOYS IN RESPECT OF
SCHOLARSHIP FOR EDUCATION IN THE SAINIK SCHOOL
 (To be submitted at the time of Admission on non-judicial stamp paper of Rs.10/-)

Cadet son of Shri
 studying in Sainik School Sujanpur Tira in Class

STATEMENT OF INCOME FOR THE YEAR :

<u>Income from Pay/pension Or business per month (Rs)</u>	<u>Income from immovable property per month (Rs)</u>	<u>Income from land share etc. per month (Rs)</u>	<u>Total income per month (Rs)</u>
Self			
Wife's			
Child(ren) (Name)			
Aggregate Income per month Rupees (in words)			

I solemnly declare that above information is true to the best of my knowledge and belief and that nothing has been kept concealed.

Date :

Signature of Parent/Guardian

Name & Address:

(TO BE COUNTERSIGNED BY DISTRICT/EXECUTIVE MAGISTRATE)

Place :

Date :



District/Executive Magistrate

APPENDIX 'L'

(Refer to para 66(d))

AGREEMENT BOND

GOVERNMENT OF HIMACHAL PRADESH EDUCATION DEPARTMENT

(To be submitted at the time of Admission on non-judicial stamp paper of Rs.10/-)

I, (Name of father/Guardian)
resident of Village Post Office
Tehsil District of Himachal Pradesh, severally bind
myself to refund to the Government of Himachal Pradesh (Education Department), the amount
of Scholarship, which has been received or will be received in future by my son Cadet
..... (Name of Student) who has been sponsored to Sainik School,
Sujanpur Tira from Himachal Pradesh in the event of the forfeiture by the School of the grant of
scholarship under rule of the procedure for grant of scholarship.

In the presence of -

**Signature of Parent/Guardian
with Name & Full Address**

**Witness No.1 to the above Signatures
(Name & Address)**

**Witness No.2 to the above Signatures
(Name & Address)**

ATTESTED

Place :.....

Date :.....



District/Executive Magistrate

APPENDIX 'M'

(Refer to note at para 67(a))

(To be submitted at the time of Admission only)

INFORMATION ON CADET

(Please fill in the appropriate columns related to each concerned)

Name :..... Roll No.....

	<u>Name</u>	<u>Age</u>	<u>Name of chronic/dead/ alive prolonged disease</u>
1.	Grand Father		
2.	Grand Mother		
3.	Father		
4.	Mother		
5.	Brother(s) –		
	(a)		
	(b)		
6.	Sister(s) –		
	(a)		
	(b)		
7.	Is it a joint family?		: YES/NO
8.	Who is permitted to communicate with School on behalf of father? His/Her name, relation and signature.		
	Name.....		Relation
	Signature		
9.	Is the boy seeking admission 1 st /2 nd /3 rd child in the family? :		
10.	Address on which communication is to be made in emergency?		
	Name.....		Tel/Mob. No.
	Person.....		Place.....
11.	Name of the School and place/s, where the child has studied so far.		
		
		

12. Any recurrent illness in the boy such as Flue, Allergy, Tonsillitis, Stomach Pain etc.

.....
.....

13. Any reaction of drug/injection etc. when administered to boy.

.....
.....

14. Any habit/tendency in the child regarding special attention and guidance.

.....
.....

15. What does he like most?

- (a)
- (b)
- (c)

16. With whom does he confide most in the family?

Name

Relation.....

17. Can he –

- a) Read English : YES / NO
- b) Write in English : YES / NO
- c) Converse in English : YES / NO
- d) Understand English : YES / NO

18. Any achievement in Co-curricular activities :-

- (i)
- (ii)
- (iii)

19. Who is his friend in the family? : Mother/Father/Grand Father/Grand Mother

20. Any other information :

APPENDIX 'N'

(Refer to note at para 67(b))

(To be submitted at the time of Admission only)

AUTHORIZATION CERTIFICATE

(To be filled and submitted in duplicate at the time of admission only)

I, Father/guardian of Master
 Roll No..... do hereby authorize the following persons to meet my ward in the school premises / to collect my ward for short leave, summer and winter vacations with prior permission of the school authorities. The passport size photographs of the persons so authorized are pasted on the certificate along with their signatures and contact address in duplicate:-

- | | |
|--|---|
| <p>1. Name in full :
 Address with Pin Code :
 and Telephone Number
 with STD Code.</p> <p>Signature :</p> | <div style="border: 1px solid black; width: 100px; height: 100px; margin: 0 auto; display: flex; align-items: center; justify-content: center;"> PHOTO </div> |
| <p>2. Name in full :
 Address with Pin Code :
 and Telephone Number
 with STD Code.</p> <p>Signature :</p> | <div style="border: 1px solid black; width: 100px; height: 100px; margin: 0 auto; display: flex; align-items: center; justify-content: center;"> PHOTO </div> |
| <p>3. Name in full :
 Address with Pin Code :
 and Telephone Number
 with STD Code.</p> <p>Signature :</p> | <div style="border: 1px solid black; width: 100px; height: 100px; margin: 0 auto; display: flex; align-items: center; justify-content: center;"> PHOTO </div> |
| <p>4. Name in full :
 Address with Pin Code :
 and Telephone Number
 with STD Code.</p> <p>Signature :</p> | <div style="border: 1px solid black; width: 100px; height: 100px; margin: 0 auto; display: flex; align-items: center; justify-content: center;"> PHOTO </div> |

(Signature of Parent/Guardian)

APPENDIX 'P'

(Refer to para 68)

SALARY CERTIFICATE**(The break down of the Salary should be given under the following sub-heads)**

Details of pay and allowances in respect of :-

Shri..... Designation.....
 Father/Mother of Master..... Roll No.....
 studying in Sainik School, Sujampur Tira (HP).

(a)	Basic Pay	Rs.....
(b)	Dearness Pay/Allowance	Rs.....
(c)	Special Pay	Rs.....
(d)	City Compensatory Allowance	Rs.....
(e)	Over Time Allowance	Rs.....
(f)	House Rent Allowance or Rent Free Accommodation	Rs.....
(g)	Conveyance Allowance	Rs.....
(h)	Deputation Allowance	Rs.....
(i)	Honorarium	Rs.....
(j)	Income from all other Sources	Rs.....
(k)	Bonus	Rs.....
TOTAL :		Rs.....

Certified that the total salary is Rupees
 per month.

Place :.....

Date :.....



**Signature of Drawing &
 Disbursing Officer**

APPENDIX 'Q'

(Refer to para 69)

CASTE CERTIFICATE

(To be submitted at the time of Admission only on non-judicial Stamp Paper of Rs.10/-)

No.....

1. This is certified that Master son of Shri..... resident of Village/Town Post Office..... Tehsil/Taluka in District of Himachal Pradesh belongs to the community which is recognized as *Scheduled Caste/Scheduled Tribe under the Scheduled Caste and Scheduled Tribe Lists (Modification) Order, 1956.

2. Master and his family ordinarily resides in Vill/Town Tehsil/Taluka in District of State/ Union territory of

SCHEDULED CASTE	SCHEDULED TRIBE
----------------------------	----------------------------

* Please delete the words which are not applicable.

Place:
Date :.....



**Signature of the Issuing Authority
with Designation & Rubber Stamp**

LIST OF PERSONS COMPETENT TO ISSUE CERTIFICATE OF VERIFICATION

1. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/First Class Magistrate/ City Magistrate/Sub-Divisional Magistrate.
2. Chief Presidency Magistrate/Additional Chief Magistrate/ Presidency Magistrate.
3. Revenue Sub-Divisional Officer i.e. Assistant Commissioner of the area where the candidate and his family resides.

APPENDIX 'R'
(Refer to para 76)

GENERAL INSTRUCTIONS FOR FILLING AND FORWARDING THE APPLICATION FORM

1. GENERAL INSTRUCTIONS

- (a) Parents/Guardians interested to admit their boys are deemed to have read, understood and accept the contents of this Prospectus.
- (b) The onus of furnishing the correct information rests with the parents/guardians. If at any stage the information is found to be false, the school reserves the right to cancel the admission or expel the student from the school, as the case may be.
- (c) Application form once filled and submitted, will be the School property and is not returnable.
- (d) No requests for change of Examination Centre once opted/alloted or any change of contents of the application form will be accepted.
- (e) Please fill up the Application Forms in Block Capital Letters in English clearly. Overwriting or cutting is not allowed.
- (f) Please do not write anything in the space meant for Office Use Only.
- (g) Please mention class to which admission is sought, language for taking test, exam centre opted, category and domicile clearly.
- (h) Unnecessary calls/queries can disqualify your ward from taking test/admission to this school.
- (j) Any political or other interference can also put your ward to be disqualification.
- (k) In all cases, Principal's decision shall be final and binding on all.

2. INSTRUCTIONS FOR FILLING THE APPLICATION FORMS

- (a) Photographs
 - (i) One photograph is required to be affixed on Application Form and signed by the candidate and parents both, partly on photograph and partly on form.
 - (ii) Second photograph is required to be pasted on Identification Certificate and attested by a Gazetted Officer.
 - (iii) Third photograph is to be pasted on Hall Ticket and does not require any signature.
- (b) In Col. No. 1, 2, 3 and 4 - Tick the appropriate box(es). Forms with cutting/over writing will be summarily rejected.
- (c) In Col. No. 5. Mention the state of domicile of the candidate.
- (d) In Col. 6 - Write the candidates name in Block Capital Letters.
- (e) Col.7 - Write date of birth of candidate and proof of date of birth to be attached.
- (f) Col.8 - Fill here place of birth, District and State.
- (g) Col.9 (a) & (b) - To be filled in Block Capital Letters. (c) If father/mother both are not alive, write name of the Guardian. (d) Furnish particulars of brothers/sisters of the candidate.
- (h) Col. 10 - Furnish details of the brothers of the candidate already studying/have studied in Sainik School.
- (i) Col.11 (a) & (b) - Do not write any name here. Write your correspondence/permanent address clearly/neatly in Block Capital Letters. Also write your contact number with STD code.
- (j) Col. 12. Fill in the Aadhaar No. of Mother, Father & Candidate.

- (k) Col. 13 (a) - Furnish particulars of income of the family from all sources.
- (l) Col. 13 (b) & (c) - Furnish details - for Serving and Ex-Servicemen of Armed Forces, if applicable.
- (m) Col. 14 - Fill in name & address of the School and class where the student is studying.
- (n) Col. 15 - Mention choice of School for admission.
- (o) Identification Certificate
 - (i) Write name of candidate in Block Capitals.
 - (ii) Fill in date of birth of the candidate.
 - (iii) Fill in your full correspondence address.
 - (iv) Please paste photograph duly attested from a Gazetted Officer on the Identification Certificate.
- (p) Hall Ticket : Please fill in name of candidate, medium of taking test, correspondence address and candidate must put his signatures on the Hall ticket.

3. **DOCUMENTS TO BE FORWARDED WITH APPLICATION FORM**

Application form duly filled and signed in all respects by the parent/guardian and the candidate must be accompanied with the following :

- (a) Proof of Date of Birth (Refer Para 54 of the Prospectus).
- (b) Domicile certificate.
- (c) SC/ST Certificate issued by competent authority. (if applicable)
- (d) Service/Discharge Certificate in respect of Def/Ex-Def personnel. (if applicable)
- (e) Two self addressed envelopes attached with the Application Form (unstamped)

4. **CHRONOLOGICAL ORDER FOR SENDING THE APPLICATION FORM**

- (a) Application Form.
- (b) Identification Certificate & Hall Ticket.
- (c) Date of Birth Certificate. (Refer Para 54 of the Prospectus).
- (d) Domicile certificate.
- (e) SC/ST Certificate.
- (f) Service Certificate/Photo copy of Pension Book in case of Def/Ex-Def personnel.
- (g) Two self-addressed envelopes.

IMPORTANT

1. Tag your application form in chronological order as mentioned above. Do not send untagged application forms to avoid any inconvenience.
2. Do not staple photographs. Photographs should be pasted.
3. This office will not be responsible for loss of any document.
4. Incomplete applications (e.g. photographs not attested, application form not signed by parents/candidate or birth certificate and other supporting documents not attached) will be rejected summarily.
5. Receipt of application forms will not be confirmed telephonically. It is the responsibility of the applicants to ensure that their ward's form must reach this office well in time.
6. This office is not responsible for any postal delay or loss of form in postal transit.